

## APPENDIX 7

### DACORUM BOROUGH COUNCIL

#### INDEPENDENT MEMBER OF THE STANDARDS COMMITTEE APPLICATION FORM

##### 1. Personal Details

| Surname  | Forename(s) | Preferred Title<br>eg Mrs/Miss/Ms/Mr                | Aged over 18? |
|--|-------------|---|---------------|
|  |             |   | YES/NO        |
| <b>Address</b>   |             | <b>Telephone Number</b><br>Home:<br>Work:<br>Email: |               |
| <b>Character Reference</b><br>It would assist the Council in considering your application if your good character could be vouched for by someone who knows you. The Council will contact your referee immediately and any offer of appointment will be conditional upon a satisfactory reference being supplied. |             |   |               |
| <b>Name</b> :  |             |   |               |
| <b>Address</b> :   |             |   |               |
| <b>Occupation</b> :  |             |   |               |
| <b>Telephone No</b> :  |             |   |               |

##### 2. Occupation/Last Employment

##### 3. Political Affiliations

The Council needs to be satisfied that, politically speaking, independent members of the Standards Committee are just that. You should disclose any membership of, affiliation to, or connection with, any political party established in the United Kingdom within the last five years. Positions of office, such as membership of the management committee of a political party or of a committee which selects candidates to contest local government or national election, or acting as an electoral agent, must be declared. If you do become an independent member and at any time in the future develop political affiliations or decide to stand for local or national election, you would be expected to declare this at the time and

resign as an independent member.

#### **4. Business, Social and Community Affiliations**

Your interests or those of your spouse or partner may affect or influence your judgement. This is not necessarily a bar to the role. Indeed active membership in organisations that play a part in the business, social and cultural life of our community may be considered an advantage. However, public confidence in the role of independent members will require open disclosure of the interests and affiliations that you or your spouse/partner have.

Therefore, please give details of all Organisations/Associations/Clubs/Societies and Community Groups, whether private or public or whether charitable or formed for the benefit of the membership, of which you are a member. Please state how long you have been a member and whether you hold a position of responsibility, eg director, management committee member or trustee etc. Continue on a separate sheet if necessary.

#### **Financial Assistance from the Council**

To your knowledge, in the last three years, has any Association/Club/Society/Community Group of which you are a member, ever made an application for or received a grant or other financial assistance from the Council?

Yes / Not to my knowledge (delete as appropriate).

**5. Criminal Convictions/Cautions**

Have you ever been convicted of or received a formal caution in respect of a Criminal Offence?

Yes / No (delete as appropriate)

If the answer is "Yes" unless the conviction or caution relates to a minor traffic offence or is "spent" by virtue of the Rehabilitation of Offenders Act 1978, you must declare it below.

| Nature of Offence | Date of Conviction / Formal Caution | Convicting Court/Police Station at which caution was administered | Penalty imposed (including imprisonment or community sentence and/or fine |
|-------------------|-------------------------------------|---|---|
|                   |                                     |   |   |

**6. Relationship to a Councillor or Officer of Dacorum Borough Council or of any of the Parish or Town Councils in the Borough**

Are you related to or a close personal friend of any Councillor or Officer of Dacorum Borough Council or of any of the 16 Parish and Town Councils in the Borough or the spouse/partner of any such Councillor or Officer?

Yes / No (delete as appropriate)

If 'Yes' please give details below

**7. Supporting Information**

Please provide any other information which you consider makes you suitable to become an independent member of the Standards Committee. You must be able to demonstrate that you have the essential qualities referred to in the Information For Candidates.

It would be desirable (but not essential) if you also had a knowledge of how the Council works and could demonstrate an active interest in your local community.

We are looking for candidates who have a commitment to maintaining high standards in public life.

Continue on a separate sheet if necessary.

**8. Inconvenient Dates**

It is likely that you will be interviewed by a small panel of members of the Council's Standards Committee whose job it is to make recommendations to the Council on who should be appointed. Interviews are expected to take place between 30 June and 9 July. Please note that interviews are likely to take place in the early evening.

I will not be available for interview on the following dates:-

**9. Canvassing**

**I understand that canvassing of Councillors of Dacorum Borough Council directly or indirectly will disqualify my application.**

**10. Declaration**

**To the best of my knowledge and belief, the information provided above is correct.**

**Signed:** ..... **Dated:** .....

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**Data Protection**

Dacorum Borough Council complies with the Data Protection Act 1998. The information given in this form will only be used for the purposes for which it was compiled. We will not copy or disclose it to any person outside the Council without your consent unless required by law to do so. If you are unsuccessful in your application, this information and all copies of it will be destroyed. Therefore, if a vacancy arises and you re-apply, you will be required to fill in a fresh application form.

